

ENTERING INTO A MARRIAGE OR CIVIL UNION IN NEW JERSEY

To Apply - The marriage or civil union license must be obtained from the registrar in the New Jersey municipality in which either applicant **resides**, if one or both is resident of New Jersey.

Be sure to contact the Registrar well in advance of the ceremony to find out on what days and during what hours the Registrar will be in the office. To make an appointment please call:

Municipal Clerk/Registrar, Valerie Egan at 973-770-1200 Ext 114 or Deputy Registrar, Shawna Jonach Ext 140.

What should you bring with you when you apply?

Required documents when applying for a marriage license:

1. Proof of identify by presenting your driver's license, passport or state/federal ID.
2. Proof of your residency with in the last 90 days.
3. Your social security card or social security number.*
4. A witness, 18 years of age or older.
5. The \$28 application fee cash or check

*Social security number is required by law for U.S. citizens and will be kept confidential.
Any documents in a foreign language must be accompanied by a certified English translation.

Each applicant must supply valid identification that establishes name, age, date of birth and proof of residency. This may be supplied by one or more documents issued by a government agency, such as a driver's license, military identification, passport or state/county identification card.

The application must be completed by both parties before the license will be issued. The application is valid for six months from the date filed. Once the license is issued, it is good for 30 days from the date of issuance.

A local Registrar will not issue a marriage or civil union license sooner than 72 hours after the application for a license has been made, unless ordered to do so via a Superior Court order.

EXAMPLE: If the ceremony is scheduled for a Saturday or Sunday, the application should be made no later than the preceding Tuesday. If the application is made on a Wednesday or Thursday, the 72 hours will end on Saturday or Sunday, but the Registrar will probably not be available on those days or any public holiday.

Where should the marriage or civil union record be filed?

The person performing the ceremony must file the license and certificate with the Registrar of the municipality in which the ceremony was performed. Since failure to record the certificate may cause considerable inconvenience at a later date when proof of certificate is needed, you should make sure that this has been done.

Certified copies of the marriage or civil union event may be obtained from the local Registrar in the municipality where the ceremony occurred or from the State Office of Vital Statistics and Registry.